

To: General Purposes Licensing Committee

Date: 24 January 2018

Report of: Head of Planning, Sustainable Development and Regulatory Services

Title of Report: Miscellaneous Licensing: Licence Fees & Charges for the 2018/19 financial year

Summary and Recommendations

Purpose of report: To seek agreement of the licence fees for 2018/19 where the Council has discretion over the level of fee charged.

Policy Framework: Vibrant Sustainable Economy
Street Trading Policy 2015

Recommendation(s):

The Committee is recommended to agree the licence fees and charges for 2018/19 as set out in Appendix A and recommend them to Council.

Additional papers:

Appendix A: Proposed Fees & Charges for 2018/2019 applicable to the Miscellaneous Licensing functions within the Business Regulation Team.

Introduction

1. The purpose of this report is to seek agreement to the licence fees and charges that should apply for 2018/19, for those activities where the Council has discretion as administered within the functions of the Business Regulation Team.
2. The fees and charges detailed within this report and found at **Appendix A** relate solely to the functions of the Business Regulation Team. A separate report will be provided to Members in relation to the fees and charges related to the functions of the General Licensing Team.

3. The statutory principle in relation to the setting of fees is that they should be reasonable and should relate to the costs of performing the function, including staffing, administration, testing, inspections, hearings and regulation.
4. Licence fees set by the Council and administered in the Miscellaneous Licensing function consist of Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding Establishments, Dangerous Wild Animals, Dog Breeding Establishments, Pavement Cafes, Pet Shops, Riding Establishments, Street Trading Consents and Zoos.
5. An inflationary increase to these fees and charges is proposed to the current level of fees and charges to ensure the full cost recovery of the services provided with the exception of Street Café Licences which are dealt with in paragraph 6 of this report.

Street Café Licences

6. The annual licence fee for neighbourhood shopping centres was introduced in the 2017/18 financial year. There is no proposed change to this fee in order to encourage uptake.

Financial Implications

7. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget estimates for 2018/19.

Legal Implications

8. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to discretionary services. Licensing is not a revenue raising function and fees and charges should be reasonable and proportionate to the costs of the procedures and formalities of carrying out the function.

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